

## LANCASTER ROYAL GRAMMAR SCHOOL

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### School Closure Policy

In the event of bad weather I would like to remind parents of our Unavoidable School Closure Policy - see below.

Please note that the boarding houses remain open at **all** times, and residential boarding staff will care for and supervise boys during any period of school closure.

Every effort will be made to keep school open at all times, but regard to children's safety must take precedence. If an event arises that results in the decision being made to close the school, the following procedure will apply.

- a. The local situation will be monitored by the school. Advice from the police and local bus and train companies will be sought. The school will respond to their advice.
- b. Pupils will be informed of the need to close the school. Members of senior staff will brief each year group in First to Fifth Year on the arrangements for the closure and help them make arrangements to get home. Sixth form will be dismissed from their classes.
- c. Pupils will be allowed to leave school once they have talked to a parent about arrangements for going home.
- d. After-school events - clubs, detention, Parents' Evenings - will be postponed.
- e. Where adverse weather is forecast, pupils should be suitably clothed, with appropriate footwear.

Please have an action plan organised in advance if the school were to close part way through the day, in terms of where your son should go.

In the event of school closure and on subsequent days:

A decision will be made as early as possible either the evening before or first thing in the morning (before 7.30 am), as to whether the school should remain open or be closed. In the event of closure, messages will be:

- Broadcast on The Bay Radio (96.9/102.3 & 103.2FM)
- Announced on the school answer phone
- Published on the school website
- Published on the school twitter account

Parents are also reminded of the school VLE which would be used to set work for students if the school had to close for a period of time.

Hopefully we will have a snow-free term but it would be helpful if parents of the younger students in particular, have talked about their arrangements if we had to close early.