

LANCASTER ROYAL GRAMMAR SCHOOL
East Road Lancaster LA1 3EF
Tel: 01524 580605:
Email:cpyle@lrgs.org.uk



September 2019

Dear Parent/Carer,

I am writing to you concerning your son or daughter's journey to and from school on public transport. You should be aware that while the buses depart from school, they are provided by companies as a commercial enterprise: they are not school buses and apart from one driver per bus are unstaffed.

It is therefore important that your son or daughter understands and meets our expectations of LRGS pupils. We expect excellent behaviour of them at all times whether when waiting for the bus, embarkation, the journey and getting off the bus.

We implement a "Code of Conduct" agreement for any pupils travelling to and from school in this way. This agreement will be issued again at the start of each academic year. Please can you return this form to City View reception signed by both your son or daughter and yourself by **Friday 20th September 2019**.

We trust that you will give us your full support on this matter and assist us in educating our students of acceptable behaviour when travelling unaccompanied to and from school.

Yours faithfully

Dr. C.J Pyle
Headmaster

LRGS Public Transport Code of Conduct

The following rules must be agreed and understood by all party members.

Pupils should:

- remain seated on the bus at all times.
- leave the bus in a tidy and respectable state.
- treat others on the bus with respect.
- neither throw items inside or out of the bus.
- speak at a normal volume – do not shout.
- treat drivers with respect and speak to them politely.
- adhere to the school's policies with regard to behaviour and anti-bullying.
- use phones and other mobile devices in accordance to the LRGS Student Acceptable Use Policy Agreement, which all boys have signed up to (a copy of this is available in Student Planners and on the school website)
- follow the safety spine when walking to the bus stop at the end of the school day.

As with the school day, high standards of behaviour are expected during the journey. The usual school rules apply and any misdemeanours will be dealt with accordingly.

Incidents will be reported to parents, Year Heads in the first instance and recorded in school files.

Behaviour on journeys to and from LRGS is expected to be impeccable. The school reserves the right to liaise with bus companies about pupils breaking this code and ban them from travelling on the bus service.

Alternative arrangements would need to be made by Parents/ Carers for the transportation of their child to and from school.

Please remember at all times the bus is a public service. We expect pupils to conduct themselves in a civilised fashion and to be pleasant and courteous **to ALL.**

Please read the above carefully and retain for reference

The signed slips should be returned to City View Reception by **Friday 20th September 2019.**

LRGS Public Transport Code of Conduct

I have read and understood the rules under which the bus journey operates. I will abide by these rules.

Signed:

(Pupil) _____

Date: _____

I have read and approve of the rules under which the journey operates.

Signed:(Parent) _____

Date: _____

Name of Pupil: _____

Form _____

(Block capitals please)

Return to City View by Friday 20th September 2019