

## LANCASTER ROYAL GRAMMAR SCHOOL

### JOB DESCRIPTION

<b>POST TITLE</b>	Graduate Sports Coach
<b>GRADE</b>	2
<b>RESPONSIBLE TO</b>	Head of PE & Head of Games
<b>JOB PURPOSE:</b> <ul style="list-style-type: none"><li>• To assist the Heads of PE and Games with the delivery of a broad and balanced curriculum by supporting timetabled lessons.</li><li>• To promote enjoyment, competence, and development in major sports, including rugby, cricket, and rowing.</li><li>• To support the delivery of the school's extensive extra-curricular programme through the supervision of a range of lunchtime and after school clubs.</li></ul>	
<b>MAIN ACCOUNTABILITIES:</b> <ul style="list-style-type: none"><li>• <b>Sporting Delivery:</b> Full involvement in all timetabled games and selected PE lessons. This includes coaching teams and running practices after school and during games lessons.</li><li>• <b>Officiating:</b> Refereeing or umpiring fixtures, including regular Saturday fixtures.</li><li>• <b>Academic Support:</b> Covering 6th-form supervised study sessions, occasional class cover, and invigilation as required.</li><li>• <b>Boarding &amp; Pastoral:</b> Involvement with evening and weekend duties within a boarding house (typically 5:30 pm to 10:30 pm during the week, with weekend rotations).</li><li>• <b>Boarding activities:</b> On rotation.</li><li>• <b>House Management:</b> Ensuring the boarding house runs smoothly in line with school guidelines and maintaining open communication with Housemasters regarding any matters affecting the house.</li><li>• <b>Pupil Wellbeing:</b> Being available to pupils for support and socialisation to ensure they have a trusted adult to turn to.</li></ul> <b>Other duties:</b> <ul style="list-style-type: none"><li>• The post holder's responsibility for promoting and safeguarding the welfare of children will be to adhere to and ensure compliance with the school's Child Protection Policy at all times. If in the course of carrying out the duties of the post the post holder becomes aware of any actual or potential risks to the safety or welfare of children in the school, s/he must report any concerns to the school's child protection officer or to the Headmaster.</li><li>• Involvement in sports tours and special coaching days during school holidays.</li></ul>	

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**PERSON SPECIFICATION**

<b>Post title:</b> Graduate Sports Coach	<b>Grade:</b>		
<b>Requirements (Based on the Job Description)</b>	<b>Essential (E)</b>	<b>Desirable (D)</b>	<b>Assessed via: application form (AF), Interview (I), Reference (R)</b>
<b>Qualifications:</b>			
A good honours degree	E		AF
Relevant coaching, refereeing, or umpiring qualifications		D	AF
First Aid Training		D	I
Ability to drive a minibus Lite		D	I
<b>Knowledge, Skills and Experience:</b>			
<b>Specialism:</b> Experience of playing rugby and/or cricket to at least club level.	E		AF,I
<b>Specialism:</b> Experience of leading coaching sessions in rugby <b>and</b> cricket	E		AF,I
Ability to lead teaching/coaching sessions	E		AF,I
Experience in other LRGS sports such as; athletics, hockey, basketball, badminton.		D	AF,I
Clear and effective communication skills	E		AF,I,R
High levels of organisation	E		AF,I,R
Wider experiences within sport such as strength and conditioning, performance analysis or other school sport development activities.		D	AF,I
Evidence of good time and workload management		D	AF,I
Residential boarding experience		D	AF,I
<b>Behaviours and Values:</b>			
Leadership qualities, including energy, resilience, and the ability to motivate others	E		I,R
A willingness to contribute to co-curricular life	E		AF,I
Ability to relate well to colleagues and children, behaving professionally at all times	E		I,R
Approachability, accessibility, and flexibility	E		I,R
Commitment to school values: Trust, Truth, and Courage	E		I
Sense of humour	E		I
A strong interest in a career in schools		D	I

*(Key: AF = Application Form, I = Interview, R = Reference)*