

Dear Parent/Guardian,



We are thrilled to be proposing a school tour to Berlin for the Business and Economic students, to enhance their learning experiences within school.

**The Tour Facts:**

Depart School: Saturday 21 <sup>st</sup> February 2026	Return to School: Tuesday 24 <sup>th</sup> February 2026
Destination: Berlin	Mode of Transport: Coach/Aeroplane/Trains
Purpose of the tour: To enhance learning experiences – visits include; Holocaust Memorial, Alexanderplatz, The Sony Centre, Autostadt and BMW Motorbike factory	
Tour cost per pupil: Due to this school trip still being provisional we can only offer an approximate cost; however, it is guaranteed to be no more than £700 per pupil. Payment details below – the final payment may be less dependant on overall cost.	
What is included in that cost: Flights, transfers, accommodation, breakfast and evening meals, all trips.	
Payment Schedule:	Deposit of £215 to be received by no later than 8 <sup>th</sup> September 2025
	2 <sup>nd</sup> Deposit £70 to be received by no later than 3 <sup>rd</sup> November 2025
	Balance of £415 to be received no later than 13 <sup>th</sup> December 2025
Recommended “spending” money: No more than £150 – this only needs to cover lunches over the four days and a small amount should students wish to buy anything. There will be limited free time and therefore, limited time available to shop.	

We are looking to get an idea of provisional numbers and are **not yet accepting deposits** for this trip. We do however want to give notice for you to discuss with your child/ren about the possibility of attending this trip as we understand the payment dates are close together.

Please note, exact dates and prices are all provisional at this time and could change. These will be communicated by 5<sup>th</sup> September 2025.

An email will be sent out at the beginning of the year RE further details, confirmation, deposits and Wisepay opening.

I.....give permission for.....

from class..... / form..... to travel on the above school tour.

I understand this is a provisional confirmation of attendance. My email address for further correspondence about this trip is;

.....

I can also confirm that the above-named child/ren has the appropriate valid passport/visa /EHIC card and I give permission for this information to be shared with the tour operator for the purpose of confirming transport/accommodation/visits/any aspect of the trip that requires this information where necessary.

Name:.....Signature:.....Date:.....

We are choosing to travel with WST.

**A little about WST - The Educational Travel Company we are choosing to travel with:**

With more than 325 years combined experience in the school travel industry, the team at WST really do understand what makes an exceptional educational visit. They work closely with me during the whole tour planning process to ensure every detail is covered and our learning objectives can be realised. WST also realise that pupils want to have fun on tour, so advise on the best “fun” activities to complement our tour plans.

Many of the team at WST are parents themselves and they fully understand, as a parent, the need to feel that your money is not only secure but also invested into an experience your child will treasure for many years. You will feel reassured in the fact that WST is fully ABTA and ATOL bonded and they are members of the School Travel Forum which regulates safety and service standards, and have also been awarded the Learning Outside the Classroom quality badge.

Please do go and visit WST's website for further information: [www.wsttravel.com](http://www.wsttravel.com)