

Minutes of Meeting

Date 24th January 2024
Time 19:00
Venue Grab & Go, LRGS



Attendees Chris Pyle, Gunnar Jendis, Della Langman, Radmila Balastikova, Jenna Doswell, Joanne Giles, Amy Sharples, Janine Weston, Lesley Sharples, Gabi Crossley, Amy Pammenter, Kate Norman

Item		Action
1	Apologies for absence Darshini Broad, Will Barnes and Vicky Perkins	
2	Minutes of last meeting & matters arising Correction to Kate's surname – Norman not Boothroyd Actions – collecting the socks from reception not possible – they get too smelly Lost property has been collected to be washed and go to shop AGM – minutes will be ratified at next AGM, outstanding action to update Charity Commission with accounts and trustees as website down	AP DL
3	Treasurer's Report Treasurers report received from Gunnar. Burns Night figure will be finalised once the sales / expenses are finalised Grant money received – many thanks to Amy Sharples for her help with this There are some outstanding items which we have pledged money to, but we have not been asked for the payment from school – these are included in the 'bids' total	GJ
4	Shop Report Lost property washing and sorting now under way Rugby ties now in stock Has been busy over the last couple of weeks Maintenance issues reported including the door, ceiling and fire alarm	
5	500 Club Up and running to a slow start but will be pushed more after Burns Night Lots of existing members have re-joined, and approximately 40 new members signed up so far. Wording changed slightly on form to make it clearer that a standing order needs to be set up. 50% donation / 50% prize split met for first time in January Any events – take leaflets to , and Lorna Lightfoot to send to OLS	JG ALL
6	Bids No formal bids received prior to this meeting. James Hallsworth met GJ & AP yesterday to show current facilities and his plans for improvement of lunchtime facilities. View was that a lot of clever use was being made of current space but more could be done with some additional funding. View of the meeting was the Friends are happy to support this, just wanted clarity on what funds would be used for. Suggestion made that an event in the future could	

	be earmarked for funding this.	
7	<p>Events</p> <p>Past Events</p> <p>Carol Service</p> <p>Mince pies made provided for 6th Form Service also – many thanks Amy Sharples for arranging.</p> <p>Napkins needed for next year</p> <p>Next year to be co-ordinated by AP, AS & DL</p> <p>Upcoming Events</p> <p>Burns Night</p> <p>114 tickets sold so far out of 150/160, and 40 whiskey tasting tickets.</p> <p>This will be last time at Town Hall.</p> <p>Noticeably few Friends / Staff attending this year.</p> <p>Set up 5-7pm, an hour less than last year, to reduce costs. Booking in place to 12 midnight, carriages at 11.45; one security guard – again to minimise costs.</p> <p>Martin Alexander will welcome guests</p> <p>Special bottle of whiskey to be auctioned on the night</p> <p>Raffle prizes – difficult to source this year. Thanks to Gabi for setting up and co-ordinating. Anyone who can needs to help with this in the future.</p> <p>Events for 2024</p> <p>Kate to organise wine tasting for end of September. JW, DL & AP to assist</p> <p>Summer event for after exams – decision made to hold in the afternoon of Founders Day. Cross between Summer Fair, with food and drinks, and Sports event – name TBC. AP to put together plan</p> <p>Supper Run – will be May or September – date TBC</p> <p>Other ideas suggested:</p> <ul style="list-style-type: none"> Raffle not linked to an event Gin tasting Cake decoration /bake off competition with celebrity judge Volleyball / dodgeball tournaments Parent & child competitions Relay races to cover a set distance Alumni events for parents Mothers Day tickets to an event that boys could buy for parents <p>Some of these could be incorporated into summer event</p> <p>Lady Milena Grendfell Bains talk – looking at a Saturday afternoon in March. RB to agree a date, and we would arrange a public talk. Advance ticket sales</p>	<p>AP, AS & DL</p> <p>AS & anyone free</p> <p>KN</p> <p>AP</p> <p>RB</p>

	Parents evenings – potential of Friends having a table at any in person Parents Evenings – Year 7 has since been confirmed as online.	
8	Fundraising events Parents Survey RB suggested this could be a way of getting feedback on what type of events to run going forward. AP will put together some questions and share with the group	AP
9	Marketing ideas Need to promote Friends to the wider parent body. Shout out for people with specific skills that may be useful when hosting events, and create a database of contacts Series of posters / social media posts to promote what the Friends fund in school	AP
10	Date of next meeting: 5th March	ALL