## LANCASTER ROYAL GRAMMAR SCHOOL

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C J Pyle MA PhD Headmaster

March 2023

Dear Parents.

## Year 10 Parents' Evening – Tuesday 14th March 2023–5.30 pm

We are using Microsoft teams again for this Parents' Evening, and we very much hope that you will be able to attend appointments online with your son.

Students will be given appointment cards and will make appointments with the relevant members of staff for you. Each appointment lasts up to five minutes and it is important that your child leaves at least five minutes between the end of one appointment and the beginning of the next to allow time to end one Teams call and to begin the next one. Teachers will be available between 5.30 pm and 8.00 pm. At a teacher's discretion, some appointments may be made at an alternative time or date.

Students will need to log onto Teams in good time before the appointments. As before, teachers will start each appointment as a meeting. Please make sure that your sound, microphone and camera are working.

Boarding parents can also attend on this evening or may prefer to attend the Boarders' Parents' Morning on Saturday, 18th March. The choice is yours. Please ensure your child knows your preference so that they can organise the necessary appointment slots.

I hope that this evening will be an excellent opportunity to review the year so far for Year 10 students and we look forward to meeting parents virtually on 14<sup>th</sup> March. If you are unable to attend and require further information or advice, please contact the Head of Middle School – Mrs Boak <a href="mailto:sboak@lrgs.org.uk">sboak@lrgs.org.uk</a>

Yours faithfully,

Dr C J Pyle Headmaster