

LANCASTER ROYAL GRAMMAR SCHOOL

POLICY STATEMENT

Number 9	Date Approved by Governing Body July 2017
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Careers Education and Information Advice and Guidance (CE/IAG):

CEIAG makes an important contribution to the work of schools in preparing pupils for the opportunities, responsibilities and experiences of adult life.

LRGS aims through its CEIAG to raise aspirations, challenge stereotypes and encourage pupils to consider a wide range of careers. In practice it is difficult to separate Careers Education and IAG but they may be defined as follows:

Careers Education:

A range of activities which develop individuals' knowledge, understanding and experiences of opportunities in education, training and employment and the skills necessary to make informed decisions through structured discrete careers lessons. Through careers education it is hoped that pupils will be encouraged to make the most of their talents and to go on to jobs or courses which suit their needs and intelligence.

In particular we intend our pupils to:

- Through **Career Exploration** develop a broad understanding of the world of work and an ability to respond to changing opportunities.
- Through **Self Development** use their self-knowledge when thinking about and making choices both with regards to further/ higher education and employment.
- Develop **Career Management** and independent research skills to enable pupils to review achievements, plan future actions, make decisions, present themselves well and cope with change and transition.

IAG may be delivered through a range of interventions including group sessions, one to one guidance interviews and external visits to employers or education providers.

- **Information:** accurate, up-to-date, facts and data about personal and lifestyle issues, learning and career opportunities, progression routes and choices; where to find help and advice; and how to access it.
- **Advice:** activities that help young people to gather understand and interpret information and apply it to their own situation.
- **Guidance:** impartial guidance and specialist support to help young people to understand themselves and their needs, confront barriers, resolve conflicts, develop new perspectives, make realistic decisions, progress and realise their potential.

Provision of Information Advice and Guidance:

From April 2014 Schools are legally required to secure independent careers guidance for all year 8-13 pupils

The role of Impartial Information Advice and Guidance delivered in LRGS is to give each student the opportunity to gain face to face IAG specific to meet their individual needs.

Pupils will have access to impartial information and advice on a broad range of options to include apprenticeships, entrepreneurialism and vocational routes alongside A levels and university, to support informed decisions at key transition points.

LRGS will employ on an annual contract an Independent Qualified Careers Adviser who will submit a detailed offer to meet both schools requirements for intervention for years 8-13. This professional will be managed by the Deputy Head for Curriculum.

LINKS BETWEEN THE CURRICULUM AND CAREERS

Careers Education will be delivered as an integral part of the School's programme during the Projects course in years 10 and 11.

Careers information and materials will be included in the respective courses where relevant.

In the Sixth Form all pupils will undertake a fifteen week careers and vocational education (CAVE) course as part of their General Studies programme. The course includes preparation for University or a prospective career; preparation of a UCAS personal statement and application; advice about writing a CV (curriculum vitae); interview techniques and public speaking. Also all students will have access to impartial IAG through a booked appointment system.