

**LANCASTER ROYAL GRAMMAR SCHOOL**  
East Road Lancaster LA1 3EF  
Tel: 01524 580605:  
Email:cpyle@lrgs.org.uk



September 2022

Dear Parent/Carer,

I am writing to you concerning your son or daughter's journey to and from school on public transport. You should be aware that while the buses depart from school, they are provided by companies as a commercial enterprise: they are not school buses and apart from one driver per bus are unstaffed. Likewise the train service is a public service used by various commuters and school children each day.

It is therefore important that your son or daughter understands and meets our expectations of LRGS pupils. We expect excellent behaviour of them at all times whether when waiting for the bus/train, embarkation, the journey and getting off the bus/train.

We implement a "Code of Conduct" agreement for any pupils travelling to and from school in this way. This agreement is issued annually at the start of each academic year.

We expect parents/carers to discuss this code of conduct with their son or daughter and that they agree to those expectations.

We trust that you will give us your full support in this matter and assist us in educating our pupils of acceptable behaviour when travelling unaccompanied to and from school.

Yours faithfully

Dr. C.J Pyle  
Headmaster

# LRGS Public Transport Code of Conduct

**The following rules must be agreed and understood by all party members.**

Pupils must:

- remain seated on the bus/train at all times.
- leave the bus/train in a tidy and respectable state.
- treat others on the bus/train with respect.
- neither throw items inside or out of the bus/train.
- speak at a normal volume – do not shout.
- treat drivers/conductors with respect and speak to them politely.
- adhere to the school's policies with regard to behaviour and anti-bullying.
- use phones and other mobile devices in accordance with the LRGS Student Acceptable Use Policy Agreement, which all pupils have signed up to (a copy of this is available on the school website)
- follow the safety spine when walking to the bus stop or train station at the end of the school day.

As with the school day, high standards of behaviour are expected during the journey. The usual school rules apply and any misdemeanours will be dealt with accordingly.

Incidents will be reported to parents, Year Heads in the first instance and recorded in school files.

Behaviour on journeys to and from LRGS is expected to be impeccable. The school reserves the right to liaise with bus/train companies about pupils breaking this code and ban them from travelling on the bus/train service.

**Alternative arrangements would need to be made by Parents/ Carers for the transportation of their child to and from school.**

Please remember at all times the bus is a public service. We expect pupils to conduct themselves in a civilised fashion and to be pleasant and courteous **to ALL.**

Please read the above carefully and retain for reference