

LANCASTER ROYAL GRAMMAR SCHOOL
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February 2021

To all Boarders' Parents

Dear Parents,

Boarders' Parents' Morning - Saturday 13th March 10 am – 12 noon

We are using Microsoft teams for this Parents' Morning, and we very much hope that you will be able to attend appointments online with your child. The morning starts at 10.00 am with the opportunity for you to discuss your child's progress with the staff who teach them and to talk to their Housemaster if you wish.

Students have been sent appointment cards and will make appointments with the relevant members of staff for you. Each appointment lasts five minutes and it is important that your child leaves at least five minutes between the end of one appointment and the beginning of the next to allow time to end one Teams video call and begin the next one. Teachers will be available between 10.00 am and 12.00 noon and at a teacher's discretion, some appointments may be made at an alternative time or date.

Students will need to log onto Teams in good time before the appointments. Teachers will start each appointment as a meeting, which you will be able to click onto start the conversation as you sit with your child. Teams works on a wide variety of devices. – please make sure that your sound and microphone are working, and your camera if possible.

Boarders have been trained in this software so if you are unfamiliar with it, the best way to find out how to use it will be to speak to your child and ask them to make an appointment for you. The teacher will then invite you to join the meeting using the e-mail address which you have registered with us. If you require us to use a different e-mail address please let Dr Rowe, Head of Boarding know as soon as possible and be aware that your email address may be visible to other parents so if you have any concerns about this please let Dr Rowe know drowe@lrgs.org.uk.

As in previous years, we will be conducting a parental questionnaire which is available now [via this link](#) and will close later in the day after the Boarders' Parents Morning on 13th March.

If your child has any medical problems you wish to discuss then please email the school nurse Sister Christine Moghaddam cmoghaddam@lrgs.org.uk and she will follow up any queries. I hope that this morning will be an excellent opportunity to review the year for boarding students and we look forward to you and your child joining us on this day.

Yours faithfully,

Dr C J Pyle
Headmaster