

Lancaster Royal Grammar School

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Miss S. Haigh BA



Friday, 3rd December 2009

Dear Parents / pupils,

German Exchange – Return Visit.
Friday, 11th December to Friday 18th December.

From what I heard from the boys and my colleagues in Germany, the first leg of the exchange was a huge success!

I am now in a position to provide you with an itinerary for the return visit. I am sending three copies of this letter per family: one for parents, one for our boys and one for their German partners.

The itinerary is detailed below. When partners are due to be in lessons, please ensure that you confirm with all your teachers **in advance** that they are happy to have them in lessons. Don't just assume or tell them on the day! Also, always make sure that when you leave your partner you have confirmed where and when you will be meeting up with them again. If necessary, write the time and meeting place on a piece of paper for them.

Friday, 11 th December	Flight lands in Manchester at 13:30 am. Train to Lancaster, depart 15:00, arrive 16:14. Please go straight to the station after school to collect your partner.
Saturday 12 th and Sunday 13 th December	Weekend with host families.
Monday 14 th December	Please bring your partner into school and meet in the foyer of New building. The German group will spend the morning in town, getting to know Lancaster and working on a quiz. Before you leave them, arrange a time and place to meet for lunch: either give them a packed lunch to have in town, or take them to the dining hall with you. Afternoon in school.
Tuesday 15 th December	Day trip to Manchester for German group only, accompanied by Mrs Lightbody. Departure from Lancaster train station at 8:57, arriving in Manchester at 10:18. They leave Manchester at 16:16 and are due back in Lancaster at 17:15. Please provide a packed lunch for your partner.

Wednesday 16 th December	Please bring your partner into school with you. They should accompany you to lessons and the School Carol Service. After the service, they will stay in town for lunch with their teacher before going for a tour of Lancaster castle at 2:00pm. I would suggest a meeting point of Dalton Square at 4pm.
Thursday 17 th December	Day in Blackpool for German partners and English hosts. Mrs Dower will accompany this trip. Depart Lancaster train station at 8:26, arrive Blackpool at 9:34. Ice-skating, 10:00am – 11:00am. You could bring a packed lunch with you or money for fish and chips! Tram to Madame Tussaud's for the afternoon. There is also the possibility of attending a free art exhibition. Depart Blackpool at 15:46, arrive in Lancaster at 17:00. Farewell meal at Marco's at 17:30. This has been accounted for out of the costs of the trip for your sons, but extra members of your family may attend for £5 per head. Please let Mrs Oversby know how many additional people will be attending the meal by Wednesday.
Friday 18 th December	Departure for Manchester Airport. Please bring your partner to school. A member of staff will pick them up in a mini bus from the car-park behind old School House at 09:10, straight after registration to drive them to Lancaster train station. They will catch the 09:38 train to Manchester airport, arriving at 11:17.

You will remember from my previous letter and the information evening that I anticipated an increase in cost. Having now processed all receipts from Germany and taking into account the cost for the Blackpool excursion, the remaining balance totals £30.00 per person. This brings the total cost of the trip to £280.00 and everybody has already paid the initial £250.00. **Please return cheques, payable to LRGS, with German Exchange clearly marked on the reverse, to Lee House.**

Should you need further information in the meantime, do not hesitate to contact me either via the school office during the school day or on 01524 843890 at all other times.

Yours sincerely,

Miss S.Haigh
(MFL Second in Department)