



From the Commanding Officer:

Lt-Col N Thorn, PhD, MA, BA.

**LANCASTER**  
**ROYAL GRAMMAR SCHOOL CCF**  
East Road, Lancaster, LA1 3EF

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|-------------|--------------------------------|---------|--------------------|
| CCF Office: | 01524-580600 ext 266 (Tues pm) | e-mail: | nthorn@lrgs.org.uk |
| School:     | 01524-580600 ext 260           | Fax:    | 01524-847947       |

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30 June 2009

Dear Parents,

Your son has the opportunity to join the school's CCF in September. The school has a Navy Section of 10 cadets, an Army Section of 80 cadets and an RAF Section of 50 cadets. The Ministry of Defence provides the uniform, equipment and substantial financial grants with the intention that the CCF will foster qualities of self-reliance, leadership, responsibility and a sense of public service. It also enables cadets to gain some insight into the role of the armed forces in maintaining peace. The CCF is not a recruiting agent for the Services, but clearly it offers any boy thinking about such a career a chance to see for himself whether it is for him.

Cadets are encouraged to go on camps and courses with their respective Service. Boys have gone on sailing, leadership, first aid and sub-aqua courses with the Royal Navy, and have gone aboard HMS Lancaster whilst she has been at sea. They have sailed on Rutland Water, and had opportunities to compete in regattas. Cadets in the Army Section have attended Leadership, Signalling, Cookery, and Physical and Mountain Training Courses; often a boy is selected to go to Canada for six weeks in the summer. Cadets in the RAF Section have flown as many as three times a year in Gröb Tutor training aircraft, taking the controls themselves under supervision. Some have become glider pilots, gliding solo. On Inspection Day last year, Army and RAF cadets flew in a Chinook helicopter, and RN cadets went white-water rafting. In addition to the annual camps each summer, in Easter 2008 we had thirty-three cadets on Arran on a tri-service adventurous training package, where they went climbing, laser-shooting, mountain-walking, mountain-biking, beach-combing, swimming and travelled by Royal Navy boat around the Clyde, cadets taking the controls regularly; some boys got a flight in a Sea-King helicopter. The 2009 Easter Camp was in Pembrokeshire, where we climbed, quad-biked, mountain-biked, walked, went out to sea in a rigid raider, paint-balled and go-karted. Each term a Field Day is held, with an ambitious training programme, always involving an overnight camp for the Army Section.

Some training is common to all three sections, including basic drill, weapon training and shooting in the school's own indoor range, as well as map-reading, orienteering, camping and adventure training. In all aspects of training, instruction is given by cadet NCOs, with the Contingent officers (half of whom are members of the teaching staff of LRGS) exercising a largely supervisory and organisational role. Training takes place from 3.30 pm to about 5 pm on Tuesdays, so that it does not interfere with schoolwork or homework.

Cadets are charged an annual £35 subscription; there is a rebate of £10 on this if it is paid promptly; this covers such items as personal insurance and food charges, which the MoD grants do not permit. In your son's case, there will no charge until January 2010. This will give him a chance to see whether he likes the CCF before he is charged. The CCF is voluntary, but recruits ought to give it a reasonable chance, and not leave before Christmas. If your son still enjoys it, he will then be charged his subscription. All of his uniform is provided by the MoD with the exception of his boots. The CCF can provide a pair of boots initially, if desired, but as he grows out of these, he will need to provide his own. We charge a returnable deposit of £35 for the uniform and a further returnable deposit of £35 for the first pair of boots. We urge all cadets to mark their kit clearly with their names - otherwise it is likely to disappear, and the deposit with it! The cost of week-long camps is generally £95, but in cases of financial hardship, we can call on funds to subsidise all charges except for the boot and uniform deposits.

If you have any questions, please ask me. I would be grateful if you would fill in the form below, and have your son return it to the General Office in Lee House by Tuesday, 8 July 2009. The size details will allow me to indent for uniform and purchase boots where necessary over the summer holiday, so that it is ready to issue as soon as possible next term.

If your son is joining the CCF, would you please complete the details on the reverse of the uniform order, so that we have some basic records for Health and Safety purposes. We will periodically ask you to update these, so that we can always look after your son to the best of our ability when he is training with us off the school-site. The MoD has recently asked us to put details of cadets on to a data-base; the Headmaster and I have some reservations about this, although we have had reassurances at a senior level about the system's security, the use to which it will be put, the access that officials will have to it, and the time for which the data will be held. The Head and I have determined to put on the very least detail that we can, which is generally just name, gender, and date of birth. However, boys going on courses might be required to submit rather more information; however, we would always seek to give the least information necessary, and only that which we deemed imperative for health and safety reasons. I would be obliged if you would sign to the effect that you are content that a bare minimum of information is put on the MoD database by us. (We are deliberately refusing to supply information such as address, contact number, doctor's details, medical conditions, religion, ethnic origin, next of kin as standard.)

Lt-Col N Thorn

To General Office, Lee House  
 (please delete which ever parts do not apply)

1 My son is:

|              |               |
|--------------|---------------|
| Name         |               |
| Current Form | 2             |
|              | Day / Boarder |

He *would/would not* like to join the CCF.

2 He would like to join the *Navy Section/ Army Section / RAF Section / He is still making up his mind which Section to join.*

3 I enclose a returnable deposit of **£70** (i.e. £35 for the uniform and £35 for the boots)

|   |   |
|---|---|
| <i>I attach a cheque made payable to LRGs CCF</i> | <i>I authorise the Boarders Account to be charged £70</i> |
|---|---|

4 Please order him the uniform to fit the following sizes (*please use either imperial or metric*):

|   |     |       |
|---|-----|-------|
| Height:   | Cms | ft in |
| Chest   | Cms | ft in |
| Waist   | Cms | ft in |
| Inside leg  | cms | ft in |
| Neck  | cms |       |
| Head  | cms |       |
| Boot size, when wearing two pairs of socks – one thick and one thin |     |       |

CCF CONFIDENTIAL MEDICAL RECORDS AND CONSENT TO PUT INFORMATION ON TO AN MoD DATABASE

My son \_\_\_\_\_ suffers from the following medical conditions:

The above medical conditions are to be treated with the following medicines which he keeps in his possession:

The CCF should be aware of the following dietary requirements:

I give my consent for Lancaster RGS CCF to put a minimum amount of information onto the MoD's database.

Signed